

Project:

Created by:

Date:

### Goal

What is the SMART objective of the project?

### Project Organisation

Who is part of the project team, steering committee etc.?

### Deliverables

What project results and documents will be delivered?

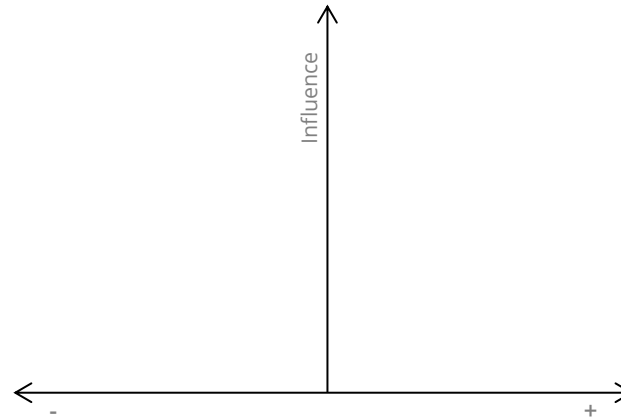
### Risk

What could endanger the project's progress / result?



### Key Stakeholders

Who is interested in or affected by the project?



### Key Activities

What has to be done to achieve the project goal?

### Timeline & Constraints

What are major milestones and deadlines?

